



Please complete this whole form using a ball point pen and in capitals. Instructions to your Bank or Building Society Send to: to pay by Direct Debit Wessex Petroleum Ltd T/A WP Group **Originator Identification Number** Wessex House, Cadland Road, Hardley, 6 9 8 3 4 Hythe, Southampton, **SO45 3NY** T 023 8089 7841 FOR WP GROUP OFFICIAL USE ONLY F 023 8089 8876 This is not part of the instruction to your Bank or Building Society. Name(s) of Account Holder(s): The amounts are variable and are to be debited on or just after the ...... day of each month or ..... days from invoice. **Bank or Building Society Account Number:** Instruction to your Bank or Building Society Please pay Airport Energy Services Limited Direct Debits from the account detailed in this instructed subject to the safeguards assured Bank or Building Society Sort Code: by the Direct Debit Guarantee. I understand that this instruction may remain with Airport Energy Services and, if so, details will be passed electronically to my Bank or Building Society. Name and Full Postal Address of your Bank or Building Society: To: The Manager Bank or Building Society Signature(s): Address Date: Reference Number (to be completed by Airport Energy Services)

Banks and Building Societies many not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the Payer

## THE DIRECT DEBIT GUARANTEE



- This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, AESL will notify you in advance of your account being debited or as otherwise agreed. If you request AESL to collect a payment, confirmation of the amount and date will be given to you at the time of request.
- If an error is made in payment of your Direct Debit by AESL or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank of Building Society.
- $\bullet$  If you receive a refund you are not entitled to, you must pay it back when AESL asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required, please notify us.